DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

डॉ. भीमराव अम्बेडकर विधि विश्वविद्यालय, जयपुर

(A State Funded University of Rajasthan)

(राज्य वित्त पोषित विश्वविद्यालय)

Bharat Scout Office Campus, JLN Marg, Near P.N.B.,
Bajaj Nagar, Jaipur (Raj.)302015

Phone No- 0141-2940506, 0141-4082630

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F. No. 4(3)/Exam/ALU/2025-26/ 8196   Dated: 18-02-2026

Examination form filling Notification

Sub: Schedule for filling up of online examination forms for LL.B. I Semester Examination 2025-26.

As per subject cited, the online examination form filling schedule for **LL.B. I Semester Examination 2025-26** is as under:

Sr. No.	Name of Course/Class	Exam fee (in Rs.)	Dates for filling up online examination form (With Normal fee)	Last date for deposition of hard copy of Exam form at college (for Candidates)	Dates for filling up online examination form (With Single time late fee)	Last date for deposition of hard copy of Exam form at College (for candidates and Online approval at college panel by the college)
1.	LL.B. I Sem. (Regular/ Ex-Category)	2170/- (for Regular Category) 2620/- (for Ex-Category)	Start date 20.02.2026	28.02.2026	Exam Fee + Late Fee Rs 500/- Start date 28.02.2026 Last date 05.03.2026	06.03.2026
2.	Fee for physically challenged students (for all above categories)	890/-	Last date 27.02.2026			

Note: In addition to above following fee shall also be applicable-

(i) Enrollment Fee : Rs. 450/-, Eligibility Fee : Rs. 450/-. This fee shall be charged with 1st Semester (Regular Category) Examination Forms only.

Following instructions shall also be followed –

Important Instructions for ABC ID:

- As per UGC letter No. D.O.No.F.1-50/2020(ABC/NAD) dated 21.02.2023, ABC ID should be a mandatory field in admission forms, examination forms or if possible on Student's I-Card also. Therefore, all candidates who are filling examination forms are compulsorily required to generate ABC ID before start of filling examination form, as it will be a mandatory field in examination form.
- For Creation of ABC ID, you are required to have AADHAR Number and Mobile Number linked with AADHAR.
- Step by Step user guide for creation of ABC ID is available at home page of student panel in PDF and video format.
- It is also mandatory that candidate name, gender, date of birth etc. are same in last qualifying mark-sheet, AADHAR Card and ABC ID. Mobile number must be linked with AADHAR and same Mobile number be given in examination form.
- Candidate shall only be eligible to fill online examination form, once ABC ID is created successfully.

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Important Instructions issued by BCI New Delhi vide Circular No.BCI:D:5186/2024 (LE Circular No.13/ 2024) dated 24.09.2024:

BCI New Delhi has issued circular dated 24.09.2024 and issued guidelines on the following points –
- Criminal Background Check.
- Simultaneous Degree and/or regular academic programs.
- Employment Status and Attendance Compliance.

In reference to above, University has issued detailed instructions to the candidates vide University Circular No. F.4(3)Exam./ALU/2024-25/3999 dated 29.11.2024 and further issued directions to the affiliated colleges vide letter No. F.4(3)Exam./ALU/2024-25/4003 dated 29.11.2024 for compliance and submission of declaration.

Helpline Support :
In case of facing problem in filling up of online examination form or Bank transaction, student can take support from below helpline number:

During working days only : 10.00 a.m. to 05.00 p.m.
Mobile No.8955654826

General Instructions for Online Exam. Form:

- **Students of above classes can fill Online Examination form at University Examination Portal i.e. www.aluexam.com Examination form is to be submitted only through online mode along with online payment of prescribed fee. After filling up of online examination form, student must submit the hard copy alongwith requisite documents to his/ her concerned college immediately, as per above timeline.**
- College is compulsorily required to update all such filled exam forms, who are eligible to appear in ensuing exam at online college panel of the University.
- Colleges are requested to kindly arrange hard copies of the examination form in the same sequence of the online list generated at College Panel i.e., in Registration no. order, while submitting it at University office.
- Colleges are requested to kindly prepare list of exam forms of only such cases which are being submitted to University physically. After passing the last date, University shall not accept any hard copies of the examination forms filled online and it shall automatically stand cancelled and such candidate (s) may not be permitted to appear in concerned examination. Kindly ensure the timeline.
- All printed exam. forms must be signed by the concerned candidate at required places.
- All printed exam. forms must be sealed and singed by the concerned Principal of the College.

Instruction to Candidates:
1. Candidates must enclose the photocopies of all mark sheets issued by the University along with the examination form. Internet-generated mark sheets will not be accepted.
2. Marks shown semester-wise in the examination form must be verified carefully through the marksheets and also verified by the college concerned.
3. In case of any discrepancy, the candidate should encircle the incorrect entry with red ink and enclose the relevant photocopy of the concerned mark sheet along with the form and concerned college will inform the helpline for necessary updation.

College must ensure to intimate all concerned students in this regard.
Note:-
All required documents with the filled Examination Forms must be arranged in following order while submitting hard copies of duly verified and online approved examination forms to the University office:
1. Examination form, duly signed by candidate and Principal of the College.
2. Enrolment/Eligibility form duly signed by candidate and Principal of the College, in case of fresh admitted student exam form i.e. 1 Semester Regular Category.
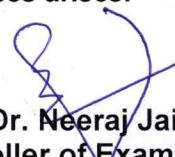
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3. Print out of online successful payment of examination fee receipt, if generated separately.
4. **Original Migration Certificate for fresh admitted student Exam form. If, original Migration Certificate is not being submitted with the examination form, the candidate is required to submit an Affidavit on Non-judicial Stamp Paper of Rs.50/- in prescribed proforma. However, document submission late fee shall be charged at the time of submission of original migration certificate.**
5. Self attested photo copies of Marksheets of eligibility course i.e., Graduation / Post Graduation, class X and class XII for I Semester regular category candidates and for I Semester Ex-category candidates, self attested photocopies of Marksheets of previous class.
6. Self attested Photo copy of caste certificate, if applicable. In case of OBC, it must not be three year older.
7. Self attested copy of Physically Challenged Certificate (above 40% category) issued by the competent authority, if candidate admitted in this category. If requisite certificate is not attached with examination form, normal examination fee as per rules shall be charged. Copy of certificate shall not be accepted afterwards.
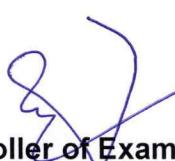8. Any other document, if required as per rule.

Colleges are compulsorily required to update all such filled exam forms, who are eligible to appear in ensuing exam at online college panel of the University and ensure to submit hard copy along with the requisite documents at University office latest by 10.03.2026. After passing the last date of exam. form, online approval and submission of hard copy of exam forms at University office, will not be accepted and such candidate (s) may not be permitted to appear in ensuing examination. Kindly ensure the instructions & timeline, in case of any lapse concerned college and/or candidate will be liable for all the consequences arises.

(Dr. Neeraj Jain)
Controller of Examinations
Dated:

F. No. 4(3)/Exam/ALU/2025-26/ 8197 – 8203
Copy to following for information and necessary action:
1. Principal, All Affiliated Law Colleges, ALU, Jaipur.
2. Comptroller of Finance, ALU, Jaipur.
3. ACP, ALU, Jaipur- with request to upload it at University website.
4. PA to HVC/ PA to Registrar, ALU, Jaipur.
5. Data Processing Agency- With directions to start online forms as per above schedule and do all necessary action as per work order.
6. Guard file

Controller of Examinations

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